

Change Request Form



Date:

Loan #:

Instructions:

To request a change to a submitted file or to a loan that has been conditionally approved, please complete this form in its entirety. Sign and date this form at the bottom and upload it with an updated 1003 and 1008. All documents associated with this change must be uploaded to the ByteWeb Portal at [ByteWeb Portal](#).

Note: Changes to the loan amount and/or term could trigger re-disclosure and may delay loan closing*

Borrower Information:

Borrower:

Co-Borrower:

Collateral Address (City, State, Zip)

*Loan Amount Change Request:

	Current Loan Amount	Requested Loan Amount
1st Lien Loan Amount:	\$	\$
2nd Lien Loan Amount:	\$	\$

*Loan Value / Combined Loan-to-Value Request:

	Current Value	Requested Value
Sales Price:	\$	\$
Appraised Value	\$	\$

DTI Changes

	Current Listed Income	New listed Income
Income Changes	\$	\$

*Loan Term Change Request:

Current Loan Term		Requested Loan Term	
<input type="checkbox"/> Current 10-years	<input type="checkbox"/> Current 20-years	<input type="checkbox"/> New 10-years (rate adj. - .25%)	<input type="checkbox"/> New 20-years (rate adj. + .25%)
<input type="checkbox"/> Current 15-years	<input type="checkbox"/> Current 30 due-in 15 years	<input type="checkbox"/> New 15-years (rate adj. + .0%)	<input type="checkbox"/> New 30 due-in 15 years (rate adj. + .25%)

Notes/Comments:

First Lien Referral Information:

Mortgage Company:	
Phone Number:	
Email Address:	

First Lien Authorization:

Requested by:	Date:
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Rates, programs, and guidelines subject to change without notice or at underwriter's discretion. This material is not intended to be distributed to or used by consumers.

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